

**OXFORD MAYOR AND COUNCIL
PUBLIC HEARING
MONDAY, MARCH 5, 2018 – 7:00 P.M.
CITY HALL
A G E N D A**

The purpose of this public hearing is for the second reading and adoption of an ordinance to amend Section 38-58 Public Tree Care.

Second Reading for Sec 38-58 Public Tree Care Ordinance Amendment – We will have the second reading of an amendment to the city’s Public Tree Care ordinance that will require property owners obtain written permission from the Trees, Parks and Recreation Board before planting trees, plants, and shrubs in city right-of-way.

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1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the March 5, 2018 Mayor and Council Regular Meeting.
5. Councilmember Ready has appointed Ben Palmer as the honorary councilmember for February.
6. **CONSENT AGENDA**
 - a. * Motion to approve the Minutes of the Regular Meeting of February 5, 2018.
 - b. * Motion to approve the Minutes of the Work Session February 19, 2018.
 - c. * Motion to accept the Planning Commission Meeting minutes of December 12, 2017.
7. Mayor’s Report
8. Planning Commission Recommendations/Petitions.
9. Citizen Concerns.

10. ***Second Reading for Sec 38-58 Public Tree Care Ordinance Amendment** – We will have the second reading of an amendment to the city’s Public Tree Care ordinance that will require property owners obtain written permission from the Trees, Parks and Recreation Board before planting trees, plants, and shrubs in city right-of-way.
11. ***Minor Subdivision** – The Planning Commission recommends the approval of a minor subdivision for Hubert White and Joyce Sullivan at the corner of Asbury Street and W. Watson Street. We will have a copy of the signed plat at the meeting.
12. ***6153 Emory Street Demolition** – We have received two bids for the asbestos abatement and demolition of the home located at 6153 Emory Street. We recommend that Council award the purchase order to Enviroprobe, LLC for \$21,550.
13. ***107 W. Clark Street** – Erik Oliver will share a proposed scope of work for the project to restore the city-owned property located at 107 W. Clark Street. He will also report on the building inspection performed by Bureau Veritas. We have attached the inspection report.
14. **Pole Attachment Services** – We need to discuss Electric Cities of Georgia’s proposal for a new cost allocation method for the Pole Attachment Services. Currently, we pay an annual fixed fee. The new cost method would be based on labor time.
15. Invoice Approval

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
MONTHLY		
Blue Cross Blue Shield	Health Insurance Employees (March 3/1 – 4/1)	8038.48
City of Covington	Gas charges at maintenance facility	1,053.68
City of Covington	Annual E-911 charges for 1/2018 – 12/2018	20,035.56
City Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for (January)	4,002.93
City of Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson Utilities for (February)	4537.59
Georgia Municipal Association	GMEBS/Retirement Trust Fund	6,279.16
Latham Home Sanitation	Waste/Recyclables January	5,636.10
NC Board of Commissioners	Monthly water purchase for December	17,651.00
NC Board of Commissioners	Monthly water purchase for January	20,128.00
NC Water & Sewer Authority	Monthly sewer fees for 12/28/17 – 1/30/2018	6,217.78
Sophicity	Monthly IT Services February Inv#9440	1,804.60
Southeastern Power Admin.	SEPA energy cost (January) Inv. B-18-0957	6,635.83
PURCHASES/CONTRACT LABOR		
ACE Mayfield Hardware	Various plumbing supplies to fix water main breaks	1,591.91
Air Conditioning Specialist Inc.	Replace Air Handler for Police Department	2,950.00

Card Services	Mayors meetings/ Verizon (phone cases for Jody & Scottie)/Stamps /Walmart, 3 jumpstart battery packs for (Police Dept), other misc.	1,305.74
Galls	3 - Gun Mounts for Police vehicle/& 3 weapons rack	2,450.97
Gresco	Crimp Tool 6 ton w/batteries, charger, style head/ 3 year warranty	1,742.00
Jarod Environmental	Materials to repair water main break/fire hydrant/gate valve/couplings etc.	3,079.00
KEEPRS, Inc.	First responders gear, vest, etc. for police department	1,049.00
Legacy Mark LLC	Software & License for cemetery install/startup	6,493.51
McNair, McLemore, Middlebrooks	CPA Professional Services, W-2 Preparation, Management discussion & Analysis, bookkeeping assistance.	3,010.00
NEGRC	City of Oxford Comprehensive Plan Update	3,000.00
NC Sheriff's Office	Prisoner Board and Processing Fee's	3,690.00
Oxford Historical Cemetery Foundation	2/3 of 4-Grave lot sale – Lot W-23	2,000.00
Oxford Historical Cemetery Foundation	Annual Approved FY2018 Budget	10,000.00
Phoenix	Temp services 2- men 40 hrs. Week ending 2/25/18	1,004.85
Sensus	12 Water Meters	1,500.38
Snapping Shoals EMC	Purchase of 2006 Ford F-650 Bucket Truck	15,000.00
Verizon	Monthly Usage and purchase of 2 new phones for Jody and Scottie	1,335.65
Woco Pep Oil, Inc.	Fuel all departments for February Inv. 7754	2904.72
	APPROVED CONTRACTS	
Erik Oliver	Grant Research and presentation of 107 W. Clark St.	1,000.00
Historical Concepts, LLC	Visioning Services. Initial Payment for Downtown Development contractor.	4,000.00
Jordan Engineering	Calculations for Sewer project, Imagery and recon – E. Bonnell extension, GPS George St, Emory and ATT lines. RW data collections, Cad, data management.	7,580.00

16. Executive Session

17. Adjourn